Investigation/Close Contact Process

Schools hears a rumor of a potential positive case. Verifies a yes or no positive result with Public Health. -OR-

School sees a positive test result in their portal.

Public Health notifies the school liaison of a positive case within the school.

Public Health calls positive case to determine infectious period, conducts interview, identifies close contacts outsides of classrooms, asks about extracurriculars, etc.

School liaison develops a line list of close classroom/school/district contacts, including students and staff. **Must use line list template.** Do not move on to the next step without first verifying the positive case's infectious period with Public Health.

If close contacts are in school, they should be sent home immediately. Schools liaison(s) notify all school-based close contacts of their exposure while at school. This can happen via phone call or email. Notification should include "School Letter to Close Contacts." This information will help provide family's with temporary education until Public Health can provide further information. When providing this information, if a return date is given by the school, it must state "Tentative Return Date," "Tentative 14 Day Quarantine," etc. Always use the word "tentative." There are different factors that can extend someone's 14 day quarantine period.

Clark County Residents: Public Health calls close contacts for only an School drafts all school (or all district), initial notification, and provides further information for the remainder of including staff, notification based on their quarantine. If a close lives in another county, their process may be template. If the school chooses. different from Clark County for providing additional information. It may take 72 hours before CCHD can call Clark County close contacts. **Public Health reviews** communication. At this time, Public Health is unable to conduct symptom monitoring of close contacts. Public Health determines positive cases' tentative return dates, and Communication is sent out. communicates to school liaison. Public Health will try to communicate to school liaison if this date changes.

Updated: 10/28/2020