



# Loyal Public Schools

514 W. Central Street  
Loyal, WI 54446  
Phone: (715) 255-8561  
Fax: (715) 255-8553

## TEACHER APPLICATION

### Personal Information

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
(First, Middle, Last)

Present Address \_\_\_\_\_  
(Street, City, State, Zip)

If less than 2 years previous address \_\_\_\_\_  
(Street, City, State, Zip)

The Loyal Public School District, has **prerequisites to employment**. It requires 1) a physical examination pursuant to board policy GBEB, 2) a criminal information records check through the Wisconsin Department of Justice and/or other appropriate agencies pursuant to board policy GDD. The District will schedule and pay for all prerequisites. (The mentioned policies are available upon request.)

Date of availability? \_\_\_\_\_ Are you currently under contract? \_\_\_\_\_ Expiration date \_\_\_\_\_

### Education and Professional Training

 List high school attended, then higher institutions in chronological order.

Name and Location of Institution	Graduated Yes / No	Degree	Major	Minor

Describe any education or training you have which is not covered above, such as vocational school, correspondence courses, services, schools or in-service training which you feel is relevant to the job for which you are applying. Also include relevant licenses or certificates. Include issuing agency or state and certificate/license.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Wisconsin Teaching License

Do you hold a Wisconsin teaching license or certificate?

- Yes      Type of License (be specific) \_\_\_\_\_
- No      Expiration Date \_\_\_\_\_

Do you hold a teaching license or certificate from a state other than Wisconsin?

- Yes      If yes, type of license \_\_\_\_\_
- No

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**Professional References** Name and address of placement office or agency.

\_\_\_\_\_  
Name of school or agency

\_\_\_\_\_  
Address and zip code

List references that may provide information about your training and experience.

Name	Position	Address	Telephone

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**Teaching Experience**

List only **full-time** teaching experiences. Do not list part-time or student teaching experiences.

From Mo/Yr	To Mo/Yr	School	Address	Grade or Subject	Reason for Leaving

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**Non-Teaching Work Experience**

From Mo/Yr	To Mo/Yr	Organization	Address	Telephone	Reason for Leaving

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Explain why you are applying for a position with the Loyal Public School District. Include in your explanation how your experience, education or extracurricular contributions have qualified you for this position.

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Can you perform, with or without accommodation, all the duties of the position you seek?

- With accommodation ~ briefly describe what is needed \_\_\_\_\_  
 Without accommodation

The District does not discriminate with respect to hire on the basis of conviction records; however, the District may refuse to hire an individual that has been convicted of any felony, misdemeanor or other offense, the circumstances of which substantially relate to the circumstances of the particular job or licensed activity.

Have you ever been found guilty or do you presently have pending any violations of law other than minor traffic offenses?

- Yes Describe \_\_\_\_\_  
 No

I certify that the answers given by me in this application are true and correct without omissions of any kind. I agree that the District shall not be held liable in any respect if any employment is terminated because of false statements, answers or omissions made by me in this application. I authorize the Loyal Public School District to make any investigation of my personal or employment history and authorize any former employer, person, firm, corporation or government agency to disclose to the Loyal Public School District any information regarding me. In consideration of the District's review of this application, I hereby release the District as well as all providers of information from any liability and for any liability and for any damage which may result from the furnishing and receiving of this information. A copy of this authorization and release is as valid as the original and should be recognized as such.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### Open Records Notice

Every applicant for a position with any authority may indicate in writing to the authority that the applicant does not wish the authority to reveal his or her identity. Except with respect to an applicant whose name is certified for an appointment to a position in the state classified service or a final candidate, if an applicant makes such an indication in writing, the authority shall not provide access to any record related to the application that may reveal the identity of the applicant. "Final candidate" includes, whenever there are at least 5 candidates for an office or position, each of the 5 candidates who are considered most qualified for the office or position of an authority, and whenever there are less than 5 candidates for an office or position, each such candidate. Whenever an appointment is to be made from a group or more than 5 candidates, "final candidate" also includes each candidate in the group.

I request that the school district not release my identity unless my application is considered "final candidate" as defined by statute 19.36(7)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### Equal Educational Opportunity

This District does not discriminate on the basis of sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability, or handicap, or any other reason prohibited by state or federal law. Employees of this District are required to comply with the provisions of the Title VI of the Civil Rights Act and Title IX of the 1972 Educational Amendments.

This policy also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race and national origin), Title IX of the Education Amendments of 1972 (sex) and Section 504 of the Rehabilitation Act of 1973 (handicap).